

INFORMATION FOR LOCAL PARTY CHAIRS

Local parties were asked to complete and return a list of their regional conference voting representatives to Cowley Street at the end of last year, after their Annual General Meeting.

LISTS OF VOTING REPRESENTATIVES RECEIVED

If your local party appears in the following list, we have received from you a list of regional conference voting representatives (not necessarily your full allocation) and you need take no further action unless you wish to add, remove or change your representatives.

- ◆ Braintree & Witham
- ◆ Brentwood & Ongar
- ◆ Broadland
- ◆ Broxbourne
- ◆ Bury St Edmunds
- ◆ Cambridge
- ◆ Castle Point Rayleigh Wick'd
- ◆ Central Suffolk & N Ipswich
- ◆ Chelmsford
- ◆ Colchester
- ◆ Epping Forest
- ◆ Harlow
- ◆ Hemel Hempstead
- ◆ Hertford & Stortford
- ◆ Hertsmere
- ◆ Hitchin & Harpenden
- ◆ Huntingdon
- ◆ Ipswich
- ◆ Luton
- ◆ Mid & South West Norfolk
- ◆ Mid Bedfordshire
- ◆ North Bedfordshire
- ◆ North East Cambridgeshire
- ◆ North East Essex
- ◆ North East Hertfordshire
- ◆ North Norfolk Great Yarmouth
- ◆ North West Cambridgeshire
- ◆ North West Norfolk
- ◆ Norwich South
- ◆ Rochford & Southend
- ◆ Saffron Walden
- ◆ South East Cambridgeshire
- ◆ South Norfolk
- ◆ South Suffolk
- ◆ South West Bedfordshire
- ◆ South West Hertfordshire
- ◆ St Albans
- ◆ Stevenage
- ◆ Suffolk Coastal
- ◆ Watford
- ◆ Waveney
- ◆ Welwyn Hatfield

LISTS OF VOTING REPRESENTATIVES NOT RECEIVED

If your local party appears in the following list, this means we do *not* know who your local party's voting representatives for the conference are. Please complete the form issued by the English Party with your AGM pack from last year, or email the same information to the Regional Administrator at admin@east.libdems.org. Contact the Regional Administrator by email or on 07930 337596 if you need a replacement copy of the form.

- ◆ Basildon, Billericay & Thurrock
- ◆ Maldon
- ◆ Norwich North
- ◆ Peterborough
- ◆ South Cambridgeshire
- ◆ West Suffolk

The number of voting representatives you can send depends on your membership:

MEMBERS	VOTING REPS
◆ 30-50	5
◆ 51-75	6
◆ 76-100	7
◆ 101-150	8
◆ 151-200	9
◆ 201-250	10
◆ 251-300	11
◆ 301-350	12
◆ 351-400	13
◆ 401-450	14

Any member can attend in a non-voting capacity.

HOW DO WE CHANGE OUR REPRESENTATIVES?

If your local party wishes to

- ◆ add a new voting representative
- ◆ remove an existing voting representative
- ◆ change its voting representatives

please contact the Regional Administrator on 07930 337596, or email admin@east.libdems.org with the details. The earlier you do this, the better, to reduce confusion on the day.

Please note: your local party's total voting representative allocation must not exceed your entitlement (shown in the chart *left*).

Please do encourage as many of your members as possible to attend the regional conference - it's a great place to meet people, hear speakers and find out more about how to get involved and active in the party.